

## To-Do Checklist

We have collected all the to-dos we sent you in the last months in this document. Please note this is only meant to be a suggestion and only covers the to-dos that we are aware of. Use the blanks to fill in your specific tasks

- 1. Confirm via email your study place with KSOP Student Office as soon as possible
- 2. Download your admission letter from the KIT application portal
- 3. Apply for enrollment through the application portal
- 4. Confirm via email your study place with KSOP Student Office as soon as possible
- 5. Pay your tuition fees and keep the bank receipt
- 6. Apply for a student visa
- 7. Let us know when you will have your visa application appointment. If you encounter any difficulties you can [fill in this form](#) and send it to [mscapplication@ksop.de](mailto:mscapplication@ksop.de)
- 8. Double check the date of your English proficiency test. It should not be older than November 2020
- 9. If you have translated your documents yourself, you must make an official translation of the documents in question in order to successfully enroll at the KIT
- 10. Double check you are bringing with you all the originals of the documents required for your enrollment. [You can refer to this list.](#)
- 11. Make sure your COVID-19 vaccine is one of the vaccines recognized in Germany
- 12. Find accommodation in Karlsruhe
- 13. Start with your technical preparation to KSOP
- 14. Send us your German language proficiency test via email by October 1, 2022
- 15. Let us know when you plan to arrive to Karlsruhe
- 16. Register for the Business Innovation in Optics and Photonics lecture by sending an email to [studentoffice@ksop.de](mailto:studentoffice@ksop.de) (this event is recommended)

